



**Aastra Business Communication
Systems**



Aastra 612d Quick User's Guide

English



Document designation

- Document number: eud-1466 / 1.1
- Copyright © 05.2012 Aastra Technologies Limited

General information

Your device has been supplied with a quick user's guide, safety information and, where applicable, with other device-specific information. You will find this and other documents for your device at www.aastra.com or ④: www.aastra.com/docfinder.

Communication systems

Your telephone can be used with different communication systems; therefore, the operation differs according to system. The availability of the functions, features, key assignments and products also depends on the communication system. Mark your communication system as follows:

System
① Aastra 5000 □, Aastra X Series □, NeXspan □
② Aastra 800 □, OpenCom 100 □, OpenCom 1000 □
③ SIP-DECT® □
④ Aastra 400 □, Aastra IntelliGate □
⑤ MX-ONE SIP-DECT® □

Keys

Call key:

- Set up a connection.
- R-key function.



Redial list:

- ①/②/③/⑤: Press and hold down the Call key.
- ④: Press the Call key.

End key:

- Cut connection.
- Exit editor without changes.
- In a menu: Back to idle state.
- Press and hold down: Activate/deactivate phone.



Loudspeaker key: Activate/deactivate hands-free mode.



Softkeys: Executes displayed function above key.



Navigation keys:

- In a menu: Scroll forward and backward.
- In a list: Navigate.
- In idle: Call up stored functions.



Correction key: Delete the last character or go back one step in the menu.



"Plus / Minus" side keys: Adjust current connection volume.



Star key: Press and hold down to activate/deactivate ring tone.
③/⑤: To switch between digits/letters and upper/lower case.



Hash key: Press and hold down to lock keypad.

Display symbols (selection)



Radio link quality
(4 signal bars: good, 1 signal bar: bad)



State of charge



Microphone off



Ring tone off



More options available



New message in the voice mailbox



①/④: New text messages



①/④: Read text messages

LED indicator

Green	<ul style="list-style-type: none">Flashes fast: Incoming call, enquiry call.Lit: Handsfree on.
Red	<p>Flashes slowly:</p> <ul style="list-style-type: none">①/②/③/⑤: New entries in the info area, alarm/appointment.④: New voice mail. <p>Flashes fast:</p> <ul style="list-style-type: none">Outside the system's service area.
Orange	Lit: Battery charging.

General characteristics

- Headset connection via a cable
- Protection class IP 50

Installation

Installing the battery

Push the battery cover downwards until it is released from the lock, then take it off. Insert the battery with the contacts downwards. Replace the battery cover and push it upwards until it locks.

Connection

- Taking a call: Press the Call key.
- To end the connection: Press the End key.
- To make a call from lists (redial list, call lists, phone book): Call up depends on the communication system, select an entry, then press the Call key.

Phone book/Name selection

①/②/③/⑤: Press the navigation key upwards or downwards. Enter name or first letter of the name. If necessary select entry. To dial: Press the Call key.

④: Press each of the corresponding keys once for the first few letters of the name you are looking for. Separate the first name and the surname with the #-key, e.g. "no s" (6 6 # 7) for Nobel Stephen. Press the **ABC** softkey. Press the Call key; the selected entry is called.

During a connection...

Enquiry

- ①/②/⑤: Enter R and call number.
③: Enter R and call number then press hash.
④: Press the **Enquiry** or Call key then enter the call number.

To end the enquiry call

- ①: Enter R and 1 [].
②/③: Press >>>, select **Release call** and confirm with **Ok**, press R.
④: Press the **End call** softkey.

Brokering

Switches between two callers without interrupting the calls. You are making/taking a call:

- ①: Enter R and 2 [].
②/③: Press R.
④: Press the **Brokering** softkey.
⑤: Press 2 [].

To set up a conference

Connects several callers for a conference call. A call participant is put on hold (see "Enquiry"):
①/⑤: Enter R and 3 [].
②: Press >>>, select **3 party** and confirm with **Ok**.
④: Press the **Conference** softkey.
Leaving a conference call: Press the End key.

To set up a connection

- ①/②/③/⑤: Press R, enter call number and press End key.
④: Press the **Enquiry** softkey, enter call number and press the **Connect** softkey.

To take a call during a conversation (Call waiting)

- ①: Enter R and Star 10 [].
②/③: Press R.
④: Press the **Call waiting** softkey.

Callback

The person is busy or does not answer.

- ①: Enter R and 5 [].
②: Press >>>, select **Callback** and confirm with **Ok**.
④: Press the **Callback** softkey.
⑤: Press 6 [].



Exclusion of Liability

Aastra® is a registered trademark of Aastra Technologies Limited. Technical modifications and product availability subject to change without notice.

Copyright © 2012 Aastra Technologies Limited

